

**2023 Education And Certification Schedule for DBHDS\***  
**(previously MHMR) and DSS Children's Homes (32-hour course)**

Course size is limited; to ensure space is available please sign up early. All classes listed below will be held from **8:30am-4:30pm**. Participants should arrive 15-30 minutes prior to their session, with photo identification. Any cancellations should be made at least 24 hours prior to registration.

**January 2023**

Tuesday, January 10: Medication Management Part 1  
Tuesday, January 17: Medication Management Part 2  
Tuesday, January 24: Skills Session Part 3  
Tuesday, January 31: Insulin Module Part 4

**February 2023**

Tuesday, February 7: Medication Management Part 1  
Tuesday, February 14: Medication Management Part 2  
Tuesday, February 21: Skills Session Part 3  
Tuesday, February 28: Insulin Module Part 4

**March 2023**

Tuesday, March 7: Medication Management Part 1  
Tuesday, March 14: Medication Management Part 2  
Tuesday, March 21: Skills Session Part 3  
Tuesday, March 28: Insulin Module Part 4

**April 2023**

Tuesday, April 4: Medication Management Part 1  
Tuesday, April 11: Medication Management Part 2  
Tuesday, April 18: Skills Session Part 3  
Tuesday, April 25: Insulin Module Part 4

**May 2023**

Tuesday, May 2: Medication Management Part 1  
Tuesday, May 9: Medication Management Part 2  
Tuesday, May 16: Skills Session Part 3  
Tuesday, May 23: Insulin Module Part 4

**June 2023**

Tuesday, June 6: Medication Management Part 1  
Tuesday, June 13: Medication Management Part 2  
Tuesday, June 20: Skills Session Part 3  
Tuesday, June 27: Insulin Module Part 4

**July 2023**

\*Monday, July 10: Medication Management Part 1  
Tuesday, July 11: Medication Management Part 2  
Tuesday, July 18: Skills Session Part 3  
Tuesday, July 25: Insulin Module Part 4

**August 2023**

Tuesday, August 1: Medication Management Part 1  
Tuesday, August 8: Medication Management Part 2  
Tuesday, August 15: Skills Session Part 3  
Tuesday, August 22: Insulin Module Part 4

**September 2023**

Tuesday, September 5: Medication Management Part 1  
Tuesday, September 12: Medication Management Part 2  
Tuesday, September 19: Skills Session Part 3  
Tuesday, September 26: Insulin Module Part 4

**October 2023**

Tuesday, October 3: Medication Management Part 1  
Tuesday, October 10: Medication Management Part 2  
Tuesday, October 17: Skills Session Part 1  
Tuesday, October 24: Insulin Module Part 4

**November 2023\*\*Note Date Changes**

**Monday, November 6: Medication Management Part 1**  
**Tuesday, November 7: Medication Management Part 2**  
**Tuesday, November 14: Skills Session Part 3**  
**Tuesday, November 28: Insulin Module Part 4**

**December 2023\*\*Note Date Changes**

**Monday, December 4: Medication Management Part 1**  
**Tuesday, December 5: Medication Management Part 2**  
**Tuesday, December 12: Skills Session Part 3**  
**Tuesday, December 19: Insulin Module Part 4**

**\*Department of Behavioral Health and Developmental Services**

Please consult our website for the most up to date schedule. Since we plan so far in advance sometimes, we must modify.

## Medication Management Course Description

This course meets Virginia requirements for necessary training of a non-licensed person to administer medications in a group home (DBHDS license), adult day care center or residential children's home according to the Code of Virginia § 54.1-3408. Our state certified trainers offer a 32-hour course, using the approved curriculum in Medication Management, including the Insulin Module.

**Medication Management Parts 1 & 2:** During the first two days of the course students will learn, through both didactic and practical demonstration, proper medication administration and record keeping. The "hands on" practice assignments prepare students for real world application. Our workbook also provides helpful detail, illustrations, and practice examples for each of the task areas. Attendance at both part 1 and part 2 classes are required before a student may attend their first Medication Management Skills Session. Students are also encouraged to study outside of classroom time.



**Medication Management Skills Demonstration Part 3:** The third day of training begins with practice warm up exercises in medication management. Students practice administering medications and keeping appropriate records, under the supervision of a facility trainer. Students then demonstrate competency in each task area, by performing a skills check off demonstration as well as a written test. Students who do not pass all areas may schedule make up skills demonstrations for focused task areas up to three times. Those who do not pass on their fourth attempt will be required to repeat Medication Management Classes Parts I & II. Students have one year from the date of attending Part I to complete the entire course. If greater than one year has lapsed the student will be required to repeat the entire course (please review Retesting Policy at [www.bremorx.com](http://www.bremorx.com) for further information).

**Insulin Module Part 4:** The insulin module provides students with the background knowledge needed when caring for individuals with diabetes mellitus. The didactic portion includes basic facts about diabetes, treatment and management options, as well as monitoring for high and low blood sugar. Students will learn how to perform a finger stick blood glucose test, as well as how to draw up and inject insulin. Students will demonstrate competency in these areas using both a skills check off demonstration and a written test. Since the written test is offered at the end of the day, ***students are encouraged to also read over the insulin module workbook prior to attending this module.*** This module is required as part of the state curriculum.

### Individual Enrollment Fee:

#### Medication Management Course Parts I & II including Insulin Module:

**\$275**

Includes attendance at Medication Management Parts I & II, Insulin Module, Skills Sessions, one study guide.

#### Sponsored Enrollment Fee:

**\$65**

Adult day cares, group homes or other entities that fully utilize Bremo LTC Pharmacy for their clients' prescription needs may register their staff members through sponsored enrollment. Sponsored enrollment allows the benefits of individual enrollment. The enrollment fee is charged upon attendance at Medication Management Part 1 Class.

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